



REPUBLIKA SLOVENIJA  
SLUŽBA VLADE REPUBLIKE SLOVENIJE ZA RAZVOJ  
IN EVROPSKO KOHEZIJSKO POLITIKO

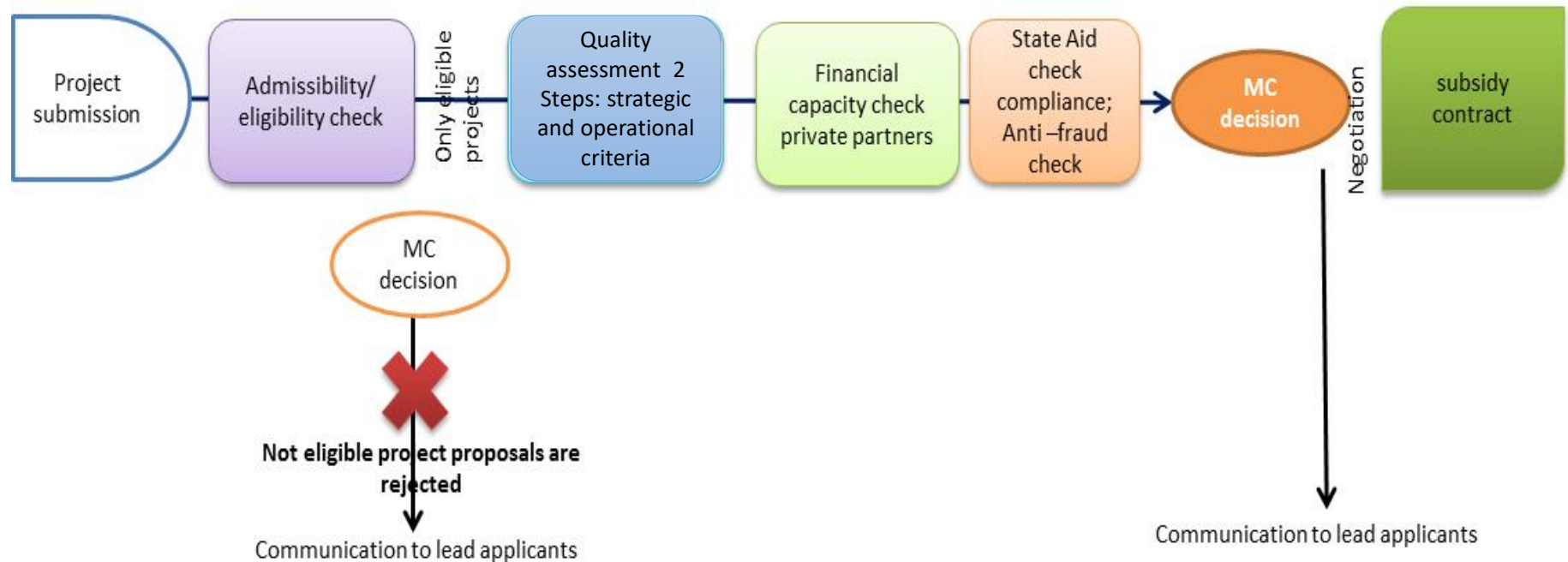


## ADRION 2nd CALL QUALITY OF THE PROJECTS



Info dan  
Ljubljana, 16 April 2018

## 2° call for proposals – selection process



## Second call for proposals – revised administrative and eligibility rules



- Reduced administrative requirements;
- eMS alerts and warnings to reduce errors while drafting the project proposal.



- More project and partnership eligibility requirements to increase project quality and partners' commitment (e.g.: limitation to the participation of partners in project proposals);
- If 2 partners are excluded from the project proposal, the project proposal shall be excluded.

# Documentation to be submitted

1° call for proposals

Yes

Yes

Yes

Yes

Yes

Yes

## DOCUMENTATION

Application form

Lead partner and project partner declarations

Declaration of financial capacity (for private partners only)  
– 2 declarations for the last 2 fiscal years

Proof of signature

Copy of the identity card of the signatory

Submission of application form and related attachments  
via eMS

2° call for proposals

Yes

Yes

Yes

No

No

Yes

## 2° call for proposals – quality assessment

### Step 1

#### Strategic assessment

- Project context (relevance and strategy)
- Cooperation character
- Partnership relevance
- Project's contribution to programme's objective

### Step 2

#### Operational assessment

- Management
- Communication
- Work plan
- Budget

## Main findings on proposals submitted in Priority Axis 2 - first call quality requirements



- Read Programme documents and Programme Manual carefully, in particular the section on assessment criteria and check whether your proposal has potential weaknesses;
- Take time for conceiving and drafting your proposal and share it with all your partners;
- Take time for building a good project partnership and ensure its effectiveness and efficiency in relation to the promised outputs;
- Ensure a clear project logic;
- Be accurate and provide all the requested information on time;
- Ensure consistency between project and programme outputs;
- Document yourself: topics of this Priority Axis must be addressed through the provision of adequate, correctness and consistency of information and data;
- Ensure availability of relevant persons in charge of signing, dating, stamping the proposal/documents

## Main findings on proposals submitted in Priority Axis 2 - first call quality requirements



- Do not write unrealistic proposals or unrealistic outcomes to be achieved;
- Do not submit proposals that cannot be accepted (e.g.: mere follow up of already funded projects, locally oriented activities, research projects);
- Do not reinvent the wheel: many operations were funded in the previous period within this geographical area dealing with the topics of the present call (consult [www.keep.eu](http://www.keep.eu) for inspiration);
- Do not comply with administrative and eligibility requirements in the very last step;
- Do not waste time and resources.

Priority Axis 2 - Second call:      Blocks on Budget section of eMS



**BLOCKS** (cannot submit the proposal through eMS if)

- Maximum EU Co-financing Project Budget (ERDF plus IPAII contributions) over EUR 2.500.000;
- For ERDF partners' activities Outside the Union part of the Programme Area: ERDF budget over 20% of the total ERDF project budget;
- A partner's budget over 20% of EU co-financing of the total project budget;
- A partner contribution does not match the target value of co-financing;
- Preparation costs over EUR 11.800;
- Staff costs over 50% of the total project budget;
- Staff cost: details on unit type and description not present;
- Travel and accommodation: details on unit type and description not present;
- External expertise and services: details on unit type and description not present;
- Equipment: details on unit type and description not present.



## Priority Axis 2 - Second call: Warning on Budget section of eMS



**WARNING** (eMS system alerts you if)

- External expertise and services budget over 50% of the total project budget.

Checked by evaluators (no eMS warning):

- Promotional costs under 1% of the total project budget;
- The sum of activity costs in a WP are coherent with the total budget of the WP.

## 2° call for proposals – in case of project approval:

- Advance payment (up to 10% of EU contribution) for IPA project partners;
- Verification of existence of relevant responsible persons within the involved institutions (proof of signature);
- No financial guarantee for private partners.

## 2° call for proposals – support to applicants

- Application package available on ADRION web site;
- ADRION transnational info days (Tirana, Zagreb);
- National Info days organized by National Contact Points;
- Dedicated LinkedIn page for exchange project ideas and partner search;
- FAQs on ADRION web site;
- Provision of information to specific questions sent to [info@interregadrion.eu](mailto:info@interregadrion.eu) and to NCPs;
- Targeted meetings at JS premises or via video-conference/skype on project proposals.